



Wembley Downs Primary School Board - Minutes

“School and Community Learning Together”

DATE:	26/03/2018	CHAIR PERSON:	Belinda Kuster
TIME:	5:30pm	EXECUTIVE OFFICER:	
LOCATION:	Library	PRINCIPAL:	Lincoln Day


ATTENDEES: Brian Moar, Lincoln Day, Rachel Wenham, George Tolev, Belinda Kuster, Kerry Blechynden, Laura Mickler, Megan McGuire, Alan McLaren, Chris Van Maanen

APOLOGIES: Anna Cathcart, Sue Akerstrom

ITEM	SPEAKER	DISCUSSION	ACTION
1. Welcome/Apologies	Chair- Belinda Kuster	<ul style="list-style-type: none"> - Anna Cathcart - Sue Akerstrom 	BK
2. Disclosure of Interests	Chair- Belinda Kuster	<ul style="list-style-type: none"> - RW resigning from Secretary position - Board to invite P&C President to Board meetings 	BK
3. Acceptance of previous minutes	Chair- Belinda Kuster	<ul style="list-style-type: none"> - Accepted by Brian Moar & Laura Mickler 	BK
4.1. Principal’s Report	Principal- Lincoln Day	<p>Business Plan for 2018</p> <ul style="list-style-type: none"> - Process required for development needs to be outlined - Examples provided to Board members by LD - Start with vision, values, culture then develop operational aspects - Current 2015-2018 plan initiatives were decided upon 3 years ago, the Board needs to evaluate whether these initiatives still apply - Assess what outcomes have resulted from the 2015-2018 plan, and detail what needs to be changed for the next 3-year period - LD to detail target setting for the business plan - Board to look at process and development and include representation from the schoolcommunity. - Expressions of interest to be called for from the school community 	LD

		<p>for ideas and involvement in developing the new business plan.</p> <ul style="list-style-type: none"> - Timing for the plan: commence development early term 2. <p>DES School Review</p> <ul style="list-style-type: none"> - LD and MM to attend meeting 6 April 2018 for further information. 	<p>KB</p> <p>LD & MM</p>
4.2. Finance & Budget Report	Kerry Blechynden	<p>4.2.1 One-line Budget</p> <ul style="list-style-type: none"> - Student centred funding not finalised, completed by end of term 1. - Collected \$20k for P&C contributions, to be transferred - \$15k received for school contributions 	KB
5. Program of Board works 2018	Vice Chair-Megan McGuire	<ul style="list-style-type: none"> - Request for Program of works for board, what needs to be discussed at what stages of the year - Board objectives for the calendar year to be set through the business plan - Board meeting dates to be published on the school calendar - Develop objectives for the school, align P&C funding goals with Board objectives/required resources - Information from the school drive to be sourced to help populate forward calendar 	BM (school drive access)
6. Support Services	Vice Chair-Megan McGuire	<ul style="list-style-type: none"> - A perceived increase in the number of children with needs coming through the junior years - Discussion regarding what SAER support does the school currently provide for children with needs - In 2017 WDPS offered a different structure for support services for children with needs; pastoral and educational, WDPS needs to communicate how this has changed - Communication required of contact person for support services 	MM
7. Communications		<ul style="list-style-type: none"> - Communication that school psychologist and school chaplain appointed to the school - Removal of the tree from the oval: The tree was classified by the Department of Education as a weed and had invasive roots, requiring removal. It was also deemed an area for anti-social behaviour. This was a decision made by the Education Department. - Request for P&C to plant a new tree through the Outdoor Environment Plan (RW to communicate to P&C) 	<p>BK</p> <p>RW</p>
8. Year 6 Camp		Year 6 Dampier Camp 2018	

		<ul style="list-style-type: none"> - First camp has been completed, 19 children departed to Dampier last week - Photos released on WDPS Instagram site throughout the excursion - Positive feedback being received. Value of the camp recognised by parents - 75% uptake by year 6 community for 2018 	
9. Next Meeting	Chair- Belinda Kuster	- Next Meeting: Monday 14 May 2018 at 5:30pm.	

MINUTES SIGNED:		CHAIR Belinda Kuster
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MINUTES SIGNED:		PRINCIPAL Lincoln Day
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