

Wembley Downs Primary School Board

Minutes for AGM

Date	23/03/2016
Time	1730
Location	Library

Chair Person	Brian Moar
Minute Secretary	Susanne Bradshaw
Principal	Doug Cook

Meeting Opened	1737
Meeting Closed	1853
Next Meeting	11/05/2016

Board Members	Brian Moar, Doug Cook, Sue Akerstrom, Tam Newsome, Belinda Kuster, Lorenza Minghetti, Rob Gray, George Tolev, Nicole Armstrong
Invited Community	Susanne Bradshaw, Kerry Blechynden
Present	Brian Moar, Doug Cook, Sue Akerstrom, Tam Newsome, Belinda Kuster, Lorenza Minghetti, Rob Gray, George Tolev, Nicole Armstrong, Susanne Bradshaw
Apologies	Kerry Blechynden

ITEM	SPEAKER	DISCUSSION	ACTION
1. Annual Report 2015	BM	<p>-Welcome from BM to our first AGM as an IPS.</p> <p>-The Annual Report is a document required by the Department of Education. Changes have been made to the first draft to bring it in line with our Strategic plan. Other school's annual reports were looked at for ideas and comparisons. The ERG reporting is included to show we have made the necessary changes.</p> <p>-DC added the table, "Strategic Plan Targets" to show targets were set and if those targets were achieved.</p> <p>-BM talked about looking at Naplan especially our weak areas.</p> <p>-Looking at the Community Satisfaction area of the report, another survey will be held in term 3 this year to allow more time to look at the results and report back to the community. Term 2 suggested to run the survey and perhaps to do it yearly to get better feedback. Waiting till term 3 may be better to give parents more time to know their kids' teachers and see how their kids are achieving. The survey is a tool that gives the school feedback about how the school is achieving. Discussion about families needing one survey per child to give accurate feedback.</p> <p>-The survey does look at year levels so we know where the feedback is related to. It</p>	<p>Board to discuss and decide the content and timing of the 2016 Community Satisfaction survey at its next meeting.</p> <p>SB to send out the questions for the survey prior to the next meeting.</p> <p>DC to expand the graphs on the Annual Report, write an explanation to explain the bands on the data; changes the Board pre-endorsed.</p>

		<p>is not allowed to pin point the room. Discussion about running another survey that pin points the room.</p> <ul style="list-style-type: none"> -BM reiterated the great job the staff, community and board members did in creating the Business Plan. (Also known as the Strategic Plan). -RG commented on the size of the document and the density. Suggested adding photos. -Suggested sending a link to the community with the newsletter so they know the report is available. -Comments on the difficulty the community will have understanding the document. To improve the report, provide context so people can understand the graphs and information better. -An explanation by DC and NA regarding the bands in the table of Naplan results and where our kids need to be in relation to our like schools. A question asked about getting the raw data rather than trying to understand the tables however this is not an option. -LM suggested asking for help if unable to understand the data. 	<p>SB to upload Annual Report to the website.</p> <p>Hyperlink added to the minutes for the Annual Report.</p> <p>http://wembleydownsps.wa.edu.au/wp-content/uploads/Annual-Report-2015.pdf</p>
2. Chair & Vice Chair selection	BM	-The chair and the vice chair must be elected from its members. BM was elected to continue as the chair. LM was elected to be the vice chair.	
3. Budget	DC/RG	<p>-DC presented the Budget.</p> <ul style="list-style-type: none"> -The success of the term accounts was discussed with a large amount of voluntary contributions being received. -Excursion account is in credit as the excursions have not yet occurred. -Expenditure on furniture early this year in classrooms and the staffroom. -New i-pads purchased and the trolley which charges and stores the i-pads. -P&C money will go to the computer lease. That will cover half the lease. 	
4. Principal's Report	DC	<p>Principal's Report</p> <ul style="list-style-type: none"> -Currently 402 enrolments. -Tree cut down and is being used for nature play. -Increase in number of kids doing ICAS. -Multilit group finishing enabling new kids to begin. Maths group help for kids that are behind. EAs working with students requiring remediation. 	

		<ul style="list-style-type: none">-Student Councillors have held 2 successful events: Ride to School Day and The World's Greatest Shave.-Faction captains keeping busy. Sporting schools grant provided after school tennis classes. New soccer goals from Woolworths docket's promotion, allow students to engage in structured games.-Anna Dennis continues working with teachers on understanding the Australian Curriculum for English.-NA has begun Maths coaching with teachers.-PBS committee has produced posters outlining the school's Behaviour Expectations and process of how teachers will implement strategies regarding student behaviour.- DC doing professional learning sessions on Instructional Rounds. The process involves leaders observing classroom practice and analysing observations and identifying areas of perceived weakness.-Planning sheets now developed in Design Technologies.-Tiqbiz users growing. Query raised as to the plan for Tiqbiz. Will it be our primary tool of communication or simply another form of communication? Suggestion of an information night for the board to discuss what we want from it. A query also about who can use this app- administration or teachers as well?-The school grounds being used by: The Czech community on Saturday morning for lessons, Grasshopper soccer on Sundays, country footballers on Tuesday and Thursday evenings. (One community member has complained but not left their name so DC unable to discuss the issue further), Jolettes Gym on Tuesday afternoons and Wembley Downs Tennis Club every Wednesday.-Traffic wardens are successfully deterring parents from using the staff car park in the mornings however the afternoon is still a problem.-RG asked if there had been any feedback on the process of electing the faction captains. The process worked well and this will continue next year. Maybe change the preferences – too many votes to count.-Maggie Dent spoke this morning on the radio regarding Brussels- maybe helpful in explaining the issue with young kids.	
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5. Policy Review	DC / SA	<p>Update on the Communications Policy. The policy is still being worked on. At this stage it is a long document that can be cut back.</p> <p>Uniform policy- Mr Leeson got up and spoke at assembly and said kids will be awarded points for wearing their shirts on Thursdays and Fridays for those groups. BM showed the 3 faction shirts matching the new uniform design and everyone agreed. Policy doesn't need to be changed as it states students will wear their faction shirts when directed.</p> <p>Suggest offering adult sizes for parents and teachers that are interested.</p>	<p>Board accepted the new proposed faction t-shirts.</p> <p>BM to discuss the decision and logistics with the Uniform Shop.</p>
6. P & C	BM	<p>No issues from P&C. New P&C president- Jackie Williams- very keen. Starting environmental committee group. Each project will raise money for certain things.</p>	

MINUTES SIGNED:		CHAIR
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