

# WEMBLEY DOWNS PRIMARY SCHOOL PARENTS AND CITIZEN'S ASSOCIATION INC

Meeting held on **Tuesday 14<sup>th</sup> June 2016**

1. **Open - quorum present** – Claire Gray, Caroline McNamara, Deanne Quartermaine, Rachel Wenham, Alice Mrazek-Scriven, Doug Cook, Jacqui Williams, Rita Moar, Jane Boyle, Tracey Chapman, Sarah Hewitt, Ali Edgington, Tanya Hart  
**Welcome**
2. **Apologies** -, Bronwyn Eve, Roxanne Pappas, Danielle de Gruchy, Megan McGuire, Rachel Clegg, Rebecca Brown, Janine Egan, Gretchen Redhage, Kirsten Cleeve-Edwards, Brian Moar, Melanie Lloyd
3. **Additional Agenda Items**
4. **Confirmation of previous minutes of meeting** – Rachel Wenham and Alice Mrazek-Scriven confirmed the minutes of the previous meeting
5. **Correspondence in/out** – In: WACSSO letter requesting WACSSO councillors & regular newsletter. WACSSO annual levies, Commonwealth Bank statements, invitation to hold a stall at Luita Street Fair (for discussion tonight), Putting our kids first \$1,000 competition. No correspondence out.
6. **Business arising from previous meetings** -  
Potential speaker for term 3 or 4 – with Doug Cook. Good girls/girlpower workshops

## 7. Reports

### 7a. P&C Treasurer

The P&C has \$70,724.90 total in bank in two bank accounts. Payments to be withdrawn are approximately \$6,000. The issue of having to make payments using cheques rather than electronic transfers was raised. This has been looked into in the past but Caroline McNamara will look into this again with Rachel Clegg. Rachel Clegg is looking into eftpos facilities for the school. Some concern was raised as to the cost of this and it will be looked into.

Mothers days stall net earnings approximately \$1,750

Quiz night proceeds approximately \$14,000 profit after \$5,000 in expenses. \$6,000 on the bar, \$1,000 table sponsorship, \$6,000 silent auction, \$1,000 sundry raffles etc

### 7b. Sustainability

Busy bee was a success, all jobs were done. Garden beds were renovated, stone blocks moved, compost bins moved and beds ready for planting. The shed couldn't be moved and Tracey is unsure of when/how this will be done.

We need reticulation for the passionfruit and blueberry plants on the edges.

Tracey to check with Garry the gardener and at this stage children can water the plants with watering cans.

Doug Cook with call Rotary and ask them to take back the greenhouse.

Year 1s and 2s have started planting in the beds already. Mel Lloyd will direct overall planting in the hope that some of it can be used in the canteen. Megan is happy to liaise with the teachers as to planting. Teachers will be encouraged to use the beds.

The big tuart tree - Doug is hoping to get stonework around the tree funded by the school. This will be done when current work being done on the quadrangle is complete – likely to be after 30 June 2016.

### **7c. Principal's report**

- **Garden Busy Bee - Thank You**

A big thank you to the P&C for last weekend's Garden Busy Bee. The whole area looks much neater and "cared for".

- **Pirate for a Day**

Last Friday the students raised approximately \$400 for childhood cancer research. The costumes were excellent and parents are to be commended for both their efforts and creative flair.

- **Sculpture in the Downs (Design & Technology Challenge)**

An exhibition of sculptures at the outdoor classroom area, made from predominately plastic materials will be held on Monday 20<sup>th</sup> June. Classes from PP to Year 6 are involved and the children works will be varied. Every class teacher has been encouraged to decide on their preferred teaching strategies, style and theme. This will then lead onto discussions in classrooms about the amount of waste plastic in the world and Plastic Free July.

- **Good Guys/Girl Power Workshops**

This workshop was subsidised by the P&C last year. The sessions cost \$1500 with families contributing \$20 to participate. Each session, boys and girls, requires 20 students, each with a parent. We had real difficulty getting enough participants last year. (We had 19 boys and 17 girls.)

I am happy to send out an Expression of Interest letter to garner support. Alternatively, having sat through both last year's sessions, I could run a similar workshop with the students.

*Doug confirmed that he will send out an expression of interest letter to year 4 parents to garner support, there needs to be at least 20 boys and 20 girls to fund the program.*

- **Quad Re-surface**

The issue of the "puddle" was addressed yesterday with the addition of additional bitumen.

The acrylic for the coloured surface has been delivered but the weather is proving problematic.

We will not have lines marked by this Friday for inter-school sport and, due to the application of the acrylic surface, will not have use of the courts. Floreat Park Primary will allow us to travel to their school for sport this Friday but, as host school, we will still need to supply umpires. The courts should be completed for the final games of the term on 1<sup>st</sup> July.

*The resurfacing was paid for by the Education Dept but the colour finish was expected to be paid by the school or the P&C at a cost of approximately \$40,000. After discussions with the contractor and George Tolev and Sean L'Estrange and Jacqui Williams the school no longer has to pay for the colouring and it is being done now.*

*The pale blue covering being put down first is a base and then a green coloured finish will go over the top.*

*Some consideration needs to be given to the basketball/netball hoops to get the various height requirements of different age groups.*

- **ICAS Testing Dates for term 2**

Writing – 13 – 17 June: \$18.70

Spelling – Wednesday 15 June: \$12.10

- **Protective Behaviours**

I have contacted Andrea Musulin from Protective Behaviours WA to arrange a parent information session. I have requested a Wednesday evening in August.

- **Luita Street Fair**

The senior classes are keen to sell Tombola Jars again this year and have a couple of parents on board to assist. They are more than happy to collaborate with the P&C should anyone wish to expand the stalls offerings.

- **Bee Bots**

Utilizing a National Science Week grant, the school has just purchased a set of 12 Bee Bots. The Bees are small programmable robots that will be used to introduce simple coding to junior primary students. They will also be very useful towards developing learning activities focussing on coordinates and directions for all year groups.

#### **7d. Presidents report**

The school environment subcommittee had to resubmit its claim for the federal submission for its \$10,000 funding. The initial claim had previously requested \$20,000 in funding for 4 areas of the school to be developed. The request is now reduced to \$10,000 and is now solely focussed on the outdoor kitchen near the canteen.

Funding starts to be allocated on 1 July 2016.

Other suggested projects include grass or some covering near the canteen area and this is being looked at. There were concerns raised if grass is put down due to maintenance and reticulation. Design for the area will be in place for next P&C meeting. Jacqui Williams will cost various options.

Following that, the outdoor kitchen will have to be designed.

Jacqui and Doug met with an artist called Brenton See – he had done a mural at Ashfield Primary over 3-4 days, working with the school children as to colours of the mural and what could be put on the mural. The artist then turns these ideas into a mural with the help of children. The P&C are looking at doing something like this on the 2 walls along the entrance to the school near the canteen. Considering a kookaburra. Also looking at having the wall backing on to the playground near the library done (the east end of the back of the science room) Costings for this to be done to 3 walls is \$6,000 approx. There is already \$4,000 set aside for the artist in residence annually.

The climbing wall (a tunnel) is going to be fixed by Dave Moore and Dave Thew during the school holidays. Dave Moore has the bolts. The climbing wall is to be fixed to the playground near the library where one of the murals will go. This is not an issue.

***The P&C moves a motion to allocate an additional \$2,000 for the artist in residence program, Brenton See. Sarah Hewitt moved and Rachel Wenham seconded this.***

At present the P&C are considering booking Brenton See in around September 2016 when the weather is better.

#### **7e. School Board**

-

#### **7f. Uniform shop treasurer**

Due to a slight miscalculation the shop had paid \$8,000 more than they had budgeted. This puts the uniform shop in a good position.

Approximately \$9,469 in the bank at the end of May 2016.

Working on new premises as the current premises are small. Keen to assist with the move. Doug Cook is looking at this as the most suitable location is by the bottom oval and there are a range of items, including costumes, currently stored there.

## **7g. Canteen Treasurer**

Balance of bank account \$824.17. Made a profit of \$570 for the month.

Have obtained a free dishwasher. Renovations are completed and paid for.

A health inspector has visited and issued a report with some issues to be addressed. We need a strategy to address the issues. Sarah Hewitt will review the report and Jacqui Williams will discuss some issues with Mel Lloyd. Both Sarah and Jacqui indicated that there is nothing in the report which they are overly concerned about as far as serving/preparing/cooking food is involved.

## **7h. Fundraising**

The quiz night was a success with approximately \$14,000 net profit.

Election day stall in 2.5 weeks.

Sausage sizzle, roast beef rolls and cakes. Whole cakes typically sell best but all donations are welcome. Food to be labelled.

Book stall in planning.

Considering a coffee van.

Rosters for parents to fill in will be released as soon as possible.

Wembley Downs scouts had offered to run a car washing stall at the front carpark. Concern was expressed as to this because the front carpark is the entrance to the school which could make entry difficult for voters. The school cannot give access to the carpark due to ownership. Some members indicated that it would be a positive thing to have the scouts group at election day but at this stage the school was happy to run the sausage sizzle, cake stall and book stall.

Wine fundraiser – forms will be out at the end of this term.

Rachel is considering RSA (responsible service of alcohol) for a small number of parents to get certification. Cost is minimal per person. Understanding is that those certified would work on the bar on fundraising night. This may be left for now due to the cost of certification compared to the cost of hiring bar staff for the quiz night.

## **8. New business**

Luita Street Fair

Doug Cook has confirmed that the year 6 group are willing to run the tombola jar stall at the Luita Street fair at the end of October. The funds made by them are typically spent on a gift to the school and/or potentially a year 6 related spend.

P&C members indicated that they feel it important to have a P&C presence at the fair as it is a local community event. The year 6 contingent are happy to share the stall with another part of the school to increase takings. Mrs Mickler (Kindy/pre-primary) had indicated that she would consider leading this.

It was suggested that a second hand childrens market selling toys and childrens books may be a good fundraiser.

Plant pots were suggested but there is a concern as to the amount of work involved unless someone is happy to run with this as a project.

Jacqui Williams will discuss this with Mrs Mickler.

*Pupil free day*

Monday 18<sup>th</sup> July 2016

**Next meeting: Tuesday 26<sup>th</sup> July 2016**