

WEMBLEY DOWNS PRIMARY SCHOOL PARENTS + CITIZENS ASSOCIATION INC

Annual General meeting to be held on Tuesday 16th February at 7.30pm

PRESENT – Jane Boyle, Roxanne Pappas, Avi Melniker, Mary Ashe-Winton, Steve Hogden, Charm Crabb, Anthony Lynch, Emma Jackson, Janine Wade, Rachel Clegg, Brian Moar, Doug Cook, Gretchen Redhage, Jacqui Williams, Alice Mzarek-Scriven, Matthew Preston, Sarah Gongsater, Kirsten Cleeve-Edwards, Caroline MacNamara, Mel Lloyd, Deanne Quartermaine, Janine Egan, Claire Gray

APOLOGIES – Sarah Hewitt, Kelly Kennington, Jenny Opie, Bronwyn Eve

ADDITIONAL AGENDA ITEMS

CONFIRMATION OF PREVIOUS MINUTES

CORRESPONDENCE IN/OUT – Sean L'Estrange acknowledgement re funding for ceiling repairs and quad re-surfacing. WACSSO newsletter

BUSINESS ARISING FROM PREVIOUS MINUTES - None

ELECTION OF P + C FOR 2014

1. President – Jacqui Williams
2. Vice president – Deanne Quartermaine
3. Treasurer – Caroline MacNamara & Alice Mzarek Scriven shadowing with a view to take up next year
4. Secretary – Jane Boyle
5. Executive Committee (3 x members) – Rachel Wenham, Janine Wade, Alice Mzarek-Scriven
6. Fundraising Coordinators – Rachel Wenham
7. Canteen convenor – TBC
8. Canteen committee – Bek Brown, Mel Lloyd, Janine Wade, Ali Edgington
9. Canteen Treasurer - Ali Edgington
10. Uniform Committee – Claire Gray, Kelly Kennington, Narelle Patterson, Lisa Gorman, Roxanne Pappas
11. Uniform Treasurer – Roxanne Pappas
12. Sustainability – Tracey Chapman
13. Safety house – Kirsten Cleeve-Edwards
14. School Council Representative – Brian Moar will give a report at each meeting. This is not an official position
15. Class Reps

Canteen Convenor role still vacant – info to go out to class reps from Bek Brown identifying key commitments for the role. If this role is not filled then potentially we may not have a canteen.

REPORTS

- Principal
- President P&C
- Treasurer
- Uniform
- Canteen

Principal's Report

Current Enrolments 398

- **Incursions 2016**

- The following incursions have been booked for 2016:

Term 1 Cyber Wise: *Strategies that build confidence & prevent bullying* – 29th February 2016

Term 2 [Street Sense](#): *Important Road Safety messages with astounding circus skills* - 13th June 2016

Term 3 Musica Viva in Schools Program – 18th August 2016

Term 3 [Pick a Peck of Pickled Poems](#): *Poetry without the boring bits* - 1st September 2016

Term 4 **Let's STAMP Out Bullying: Easy to remember strategies to deal with bullies** - 11
November 2016

- **Bike Shed Enclosure**

I asked for quotes from 6 fencing companies and two have replied; \$4 326.30 and \$1 957.31. We will go with the latter. Are the P&C Association prepared to fund the enclosure? P&C supports the motion to provide up to \$2k to spend on the bike shed enclosure.

- **Area Outside Mulberry Childcare**

- We have been investigating improvements for the area outside the Childcare. We have quotes for both paving and synthetic grass. We are now trying to arrange a meeting with BMW to see if they will contribute to the costs.

- **ICAS Dates 2016**

- Science – Tuesday 21 May: \$8.80

- Writing – 13 – 17 June: \$18.70

- Spelling – Wednesday 15 June: \$12.10

- English – Tuesday 2 August: \$8.80

- Maths – Tuesday 16 August: \$8.80

- *As we use the Maths, English and Science assessments a part of our "Dux" determinations, students from year 6 will all participate and be funded by the school. If year 6 students wish to participate in Spelling and Writing, they will need to pay.*

- **School Board Position**

The positions of Parent Representative on the School Board were filled by Tam Newsome and Belinda Kuster. Elections for a new Staff Representative resulted in a tied result.

- **Swimming Carnivals**

- Faction Carnival is planned for Thursday, 17th March with trials being held at Bold Park on Tuesday, 8th March. Just year 4-6.

- Interschool Carnival, for years 4 – 6, is planned for Wednesday 6th April.

- **School Camps**

- The year 6 Camp to Rottneest is next week 23rd – 26th Feb.

- The year 5 Camp to Point Peron is planned for 23rd – 25th May.

- Canberra Tour is Sunday 23rd Oct – Friday 28th Oct.

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- **Quad Re-surfacing**

- The Department has agreed to fund the re-surfacing of the Quad. Cores have been drilled to assess the substrate and it will need upgrading. The trees down the middle of the Quad have the majority of their root systems between the bitumen and the substrate. An arborist has assessed the trees and believes they will not survive the resurfacing process. The plan is to remove the trees (not the BIG one) and then sink four large concrete cylinders into the ground. This will allow us to plant four mature trees and their roots won't damage the new surface. A large area will be left around the big tree and a root barrier sunk to protect the new surface. The barrier will be topped with a limestone wall. The area inside the barrier will allow the trees roots to expand and also serve as a shaded area where students can play. Courts will also be moved.

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- **Tiqbiz**

- This free app allows parents to be informed of coming events and also enter absences.

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- **The Claw**

- Tensioned Fabric Structures has designed a covering for the stage area outside the staffroom. The design, known as the Claw, is a steel and PVC structure that is waterproof but

will allow light in. The current estimate of cost is \$28 000 but the company admits this is an “upper limit” and that the eventual figure, if we decide to go ahead, will be less. It will depend on any changes we make to the design.

- **Woolworths Earn and Learn**
- The prizes for last year’s Woolworths Earn and Learn arrived in the school today. We purchase 4 small sets of soccer goals to ease the congestion on the oval and a variety of balls. Thank you to Jane Boyle for her organisation of the program.
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- **PBS Banners**
- We have just had delivered four retractable banners advertising our behavioural super heroes. These will be displayed around the school.
- **Edu Dance – confirmed for Term 4 with an end of year concert most likely**

President’s Report

- Looking at potential guest speaker for 2016. Please share ideas if you have any. Rachel suggested Donna Cross as a potential speaker, addressing bullying behaviour through Commissioner for young people & children
- National Ride to school day is officially 4th March. This will be handled by councillors mainly.
- Pizza Day – Wed 9th March
- Staff grants for professional development 2016 - \$2k will be provided by P&C again this year for these grants. Applications should be submitted in Term 1.
- School Sleep out – 18th March. Organising committee needs to be set up asap to run the event smoothly if we want to go ahead with this event. Janine Wade will lead the co-ordination of this event. Deanne, Alice, Mel will also help out. Event will be capped at 200 people due to facilities management and catering requirements. Decision to be made by organising committee as to whether this event will be a fundraising event or not.

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Treasurer’s

- End of Jan Term deposit = \$62k, chequing account = \$2k. \$15 to be transferred from term deposit to chequing
- 2014 & 2015 accounts need to be audited. Accounts to be given to Alice to pass on to her contact for auditing. \$150 voucher to be provided for this. P&C approves a motion to provide \$150 per annum for all accounts to be audited for next 2 years.

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Uniform

- High take up rate on new uniform
- Good feedback from new families
- Cashflow – high cash balance but still owing quite a lot to suppliers. But managing this.
- Old uniforms can be put into the wheelie bins in the uniform shop. Good clothes will be sent to Africa. Poor quality will be sent to be ragged.
- New lost property bin is now set up in Uniform shop. Lunch boxes, Tupperware & water bottles are the main lost property
- Uniform shop is asking for increased space. Lots of stock is currently being held underneath the school near Mulberry Tree. There is some additional storage where costumes are located that may work.
- Well done to Uniform committee in managing transition to new uniform

Canteen

Cash balance of approx. \$5k at end of Dec 2015

Last year made small loss of approx \$1k last year

Sink & sink unit still needs to be replaced.

P&C approves a motion to commit up to \$4k for sink replacement

Date of Next meeting

Tuesday 22nd March